

CARMEL CONVENT SCHOOL CHANKAYAPURI, NEW DELHI

Date: 8th November 2021

GUIDELINES FOR REOPENING OF SCHOOL

Dear Parents

The Directorate of Education (DOE) has issued instructions to reopen the schools and hence, we have decided to have offline classes in school.

This is applicable to students on a voluntary basis and only with the written consent of the parents. The DOE has issued Standard Operating Procedures (SOP) on the reopening of schools for guidance of students/parents. The School is being opened to allow the students to attend classes in a controlled and guided manner in view of the prevailing pandemic situation. Parents are requested to ensure that their wards adhere to the guidelines issued by the DOE/school with regard to prevention of COVID-19 as mentioned below:

- a. It is compulsory for students to wear a mask at all times (covering nose and mouth). They are not permitted to remove the mask even while sitting in the labs/class or in the School campus. Students are hereby advised to carry a spare mask.
- b. Following social distancing is very important. They must always maintain a physical distance of 6 feet and they should not come in contact with each other. Seating arrangements will be made accordingly. Under any circumstance, students are not permitted to change seats.
- c. They should not gather near entry/exit gates or in the corridors. They should avoid touching the railing/walls/any other surface.
- d. They must carry a small bottle of sanitizer to the school and sanitize their hands frequently.
- e. Parents should ensure that their ward is not suffering from symptoms like cough/cold/fever, etc. In case the child has any of these symptoms or even if any of the family members is affected from Covid-19, he/she should not be sent to school. Students affected by Covid-19 must inform the school and submit fitness certificate after a period of 28 days before joining the classes.
- f. Self-monitoring of health should be done by the student in the school and in case of any illness it should be reported to the subject teachers at the earliest.
- g. Students should bring their own water bottle and snacks. Sharing of water will not be permitted.

- h. Students are expected to carry the reading and writing material according to the schedule given and are not permitted to exchange their stationery with any other student.
- i. During an emergency, a parent's visit with proper Covid Appropriate Behaviour (CAB) protocol is permitted.
- j. Students are required to be in proper school uniform.
- k. Students should enter the school only through Gate number 1 and exit using Gate number 2. The staff will check their body temperature at the School gate. Students are expected to sanitize their hands and they should not enter the school without completing these mandatory requirements.
- l. They must carry a copy of the consent form from their parents as per the prescribed format attached with this consent form for all their off-line classes to be held in school. Without the written consent of the Parent the child will not be permitted to enter the school premises. Also, a scanned copy of the signed consent form should be mailed to the school (Email- carmel.newdelhi@gmail.com) latest by 10th November, 2021 before 6.00 PM. School transport will not be available. Parents are requested to make necessary pick and drop arrangements as per the time schedule.
- m. Please note that there are two batches (Batch A & B) created for the students to attend school. The students will be allowed to attend school as per the allotted batches (refer to the schedule attached). The parents are requested to fill the consent form accordingly.
- n. Students must report to school by 7.30 a.m. Classes will be conducted as per the online time-table

Looking forward to your whole hearted cooperation and support.


Principal
Carmel Convent School
New Delhi-110021